



NAQTechnology



MEMNET

Newsletter

January 2012

## LATEST NEWS:

### Latest MEMNET Users

**We are pleased to welcome our new clients of MEMNET:**

[Liberal Party of Australia – Tasmanian Division](#)

[Australian Federation of Travel Agents](#)

and

[Sport Aircraft Association of Australia](#)

NAQ welcomes its new clients; we look forward to continuing a long and mutually beneficial relationship.

Spotlight for this issue is on subscriptions. There are different models for renewing subscriptions; you can issue an invoice to your members at renewal time, issue reminders for payment and invite them to make payment by a multitude of payment methods. Which is right for you?

### Christmas and New Year

We would like to wish all of our Clients and potential Clients a very prosperous 2012. As has become our custom we made donations to charities at Christmas in lieu of sending out Christmas Cards. The charities that received donations this year were:

[Make a Wish Foundation](#); and  
[The Primary Club of Australia](#)

### MEMNET Version 2.6.2 January Release

On January 17 a major release of the MEMNET application took place further enhancing the MEMNET application for all users.

Enhancements of note released in v2.6.2 include:

- **Data Load of Member/Main Person Details**  
A utility is now available for you users to be able to load Member and main Person details in bulk from a csv file.
- **ACCPAC Invoice Extract File**  
There is now an extract available from MEMNET into the SAGE ACCPAC Accounts Receivable module.
- **Secure Storage of Credit card details**  
Credit Card details can now be stored in the system in a secure (PCI DSS compliant) facility. You can determine who is able to view the full details on the screen.
- **Australia Post Bar Coding**  
Member Street and Mailing addresses can now record the Australia Post bar code (to obtain postage discounts for larger mail outs). The MRV 4-State font is available for download from the MEMNET application.
- **Other items include:**
  - Immediate re-print and email of Receipts
  - CPD/CPE attachments
  - Credit card service fees set by card type

A full video recording of the latest release webinar is available along with the release notes on the MEMNET web site.

## Spotlight on: Subscriptions

MEMNET provides numerous options on how to manage your subscription. There are a host of questions to ask yourself when planning this including:

- Accrual or cash accounting?
- Invoice or reminder to renew?
- Which payment methods do I wish to support
  - Do I offer Direct Debits?
  - Online by credit card?
- How to manage non payment?
- Periods of renewal (annual, six monthly etc)?
- Anniversary or set date in the year for renewals?
- Do I offer pro rata fees for joining part way through the membership period?
- Do I charge a one off joining fee?

The screenshot shows the MEMNET Administration interface. At the top, there is a navigation menu with options: Home, Members, Events, Organisations, Mail Generation, Campaign Mgr, Reporting, Administration (highlighted), My Tasks, My Info, and Help. Below the menu is a 'Subscription' form with fields for Code (S00000039), Name (Full Member), Status (Active), Group (Full Member), and Invoice Account Code (Subscription Revenue). There are 'Update' and 'Cancel' buttons. Below the form is a table with columns: Frequency, Amount, Tax, Pro Rata, Pro Rata Day, and Pro Rata Month. The table lists 'Annual' and 'Six Monthly' frequencies. A 'Select Frequency' dropdown menu is open, showing options from Quarterly to Five years. The bottom of the screen shows a status bar with 'NAQ Technology 2.6.2' and 'MemNet Copy Association : Administrator'.

| Frequency   | Amount   | Tax     | Pro Rata | Pro Rata Day | Pro Rata Month |
|-------------|----------|---------|----------|--------------|----------------|
| Annual      | \$150.00 | \$15.00 | True     | 1            | July           |
| Six Monthly | \$80.00  | \$8.00  | True     | 1            | Jan,Jul        |

MEMNET offers all of these options to you including invoice/renewal and receipt document templates that are modifiable by you through a MS Word compatible mail merge; allowing you to change the document whenever you wish.

To see MEMNET in action register for a [free demonstration](#) today!

## Website Design

### Is your website working for you?

Are you looking for a cost effective, content managed web site from an industry specialist? Please contact us and we will be happy to put forward an obligation free quotation to upgrade your online presence.

NAQ Technology has established a specialised unit to design build and host websites on behalf of customers.

Please refer to [www.web404.com.au](http://www.web404.com.au) for more examples of sites we have already designed and built.

## About Us

NAQ Technology Limited is a rapidly expanding international technology group specialising in software development, hosting and network services.

Our success has been achieved by consistently delivering superior outcomes for our clients by devising innovative and effective solutions to meet industry challenges.

NAQ Technology is fully Australian owned, with offices in Sydney, Melbourne, Brisbane and Farnborough (UK). For more details on our Company please visit [www.naqtechnology.com.au](http://www.naqtechnology.com.au).

## Contact Us

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